

Mentor-Apprentice Program Pre-Session Checklist and Plan

Mentor Name: _____ Apprentice Name: _____ Date: _____

You are not required to fill out this checklist and plan before your sessions or to submit them to Doyon Foundation. These are meant to be a helpful tool for you to organize and plan for your session.

You are also not required to do everything on the checklist, but the more you are able to check off, the more likely your session will go smoothly.

☐ **Review work plan.**

- Check to see where you are at in your monthly work plan. Are you following the goals you set out for the month?

☐ **Fill out a pre-session plan.**

- Writing out your session plan can help you to feel confident in how the session will go, and that you have planned enough topics or activities.

☐ **Look up key words and phrases.**

- If you know that there is a particular topic you want to talk about, it can be helpful to learn some words or phrases before you go into the session.

☐ **Review last session's recording.**

- Listening to the recording from your last session can remind you of what you talked about last time.

☐ **Confirm with mentor.**

- Make sure to confirm with your mentor before every session if they are still available, or let them know that you are on your way.
- If you have something specific in mind for your session, make sure to let them know beforehand. For example, let them know you want to work on some fish that you are bringing with you and ask if that's okay.

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Write out your plan before your session. Filling out this form is not required, but having a plan will help the session go smoothly.

Review and Begin of Session: What will you start your session with? (Talk about the weather, hunting conditions, what you did today.) Do you want to review from a previous session?	
Topic: What main topic do you want to talk about today? How will you talk about this activity? (For example, doing the dishes, cutting fish, using a wordless picture book, playing a game, etc.)	
Materials: Are there any materials (props, books, pictures) I need to have to make sure the session goes smoothly? What do I need to bring?	
Key Vocabulary and Phrases: Are there already some vocabulary and phrases you know that you can use to talk about this topic?	
Goals: Do I have a language learning goal for today? For example, "I want to speak 30% of the time today" or "I want to go the whole session without English."	